

Short-hand Shortned,

Or, The Art of

Short-writing

Very much Abreviated and
facilitated, by the Industry and
long experience of

Robert Stileman Writing-Master.

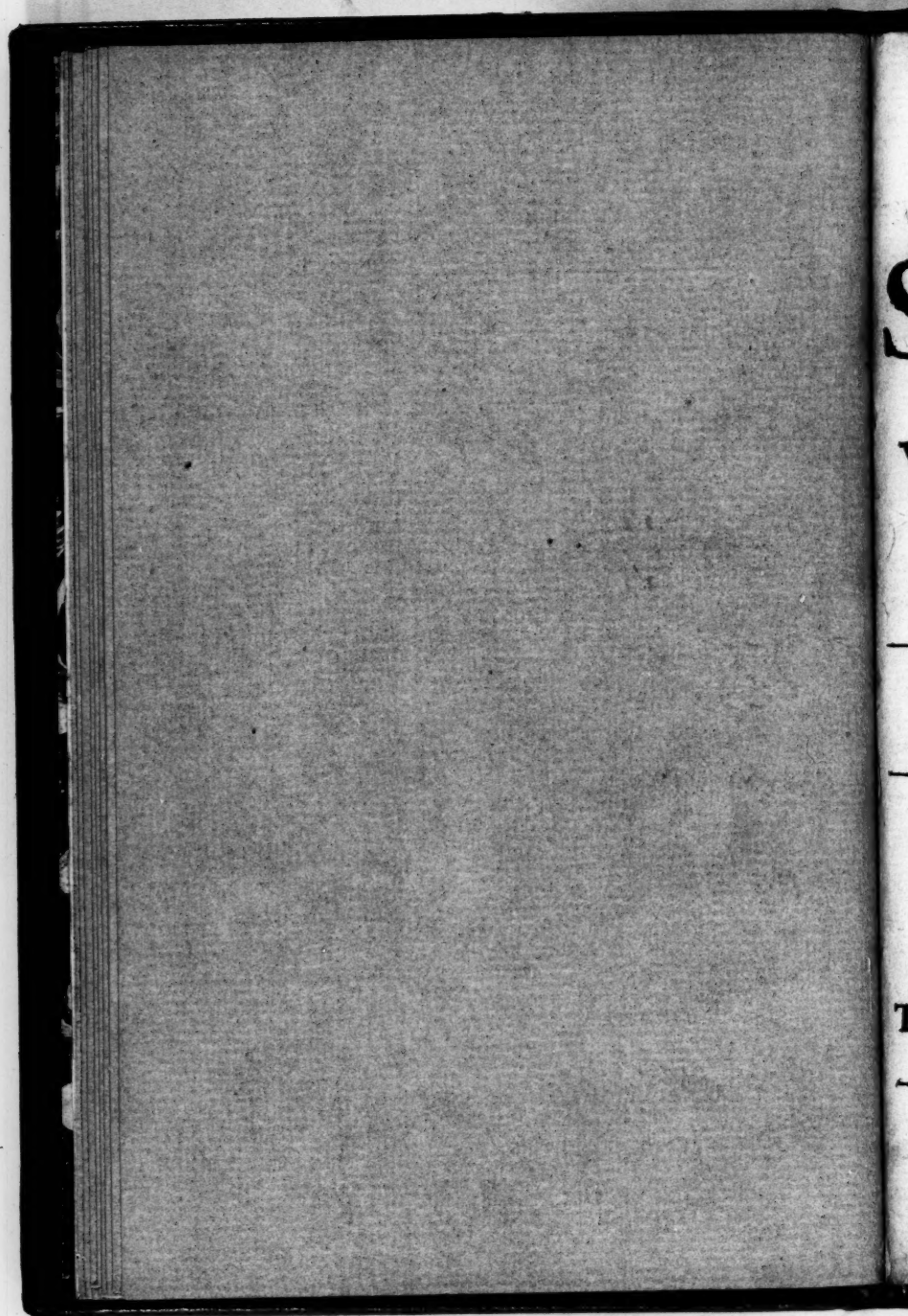
At the hand and Pen

Vox audita perit, littera scripta manet,
The sermon heard's forgot, being writ remains

L O N D O N.

Printed for the Author, 1673.

1358



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Short-hand Shortened

Short-Hand

Very much Abridged and

Facilitated by the Industry and
Long Experience of

Robert Wilson Writing-Master.

At the end and Pen

The common hand - forgot being well known
and the best - little better than

TOY DON

Printed for the Author 1773

Letters, Signification, Double Consonants, &c.

a	a	bl
b	be	cr
c	can, con	dl
d	did, done	fr
e	ever	gn
f	far, for	kl
g	God	lt
h	him	lp
	hath, have	lst
i	in, iect	mp
k	king	nt
l	lord	pr
m	man, men	qu
n	an, and	rt
o	oft, owe	ser
p	peace-able,	fw
	pen, pin	tl
q	quit, quite	xp
r	err, or	xt
f	fin	—
t	the	th
v	vain-ity	wh
w	wit, with	—
x	text	
y	you, yea	
x	zeal	

Vowels & Confnants

Ab

at

et

ep

eb

in

op

ut

{ stands for qu, be-
cause no other let-
ter follows it.

them, then }
which, witch }

*Characters are appointed for
th, and wh, because they are
not writ so commodious by
the Alphabet.*

(2.)
Vowels places.

All the Letters may be reduced to these Characters.

Note that a, e, i, o, u, are Vowels, and all the rest of the Letters are Consonants.

Also remember that *i*, and *u*, are to be writ as Consonants, in the midst of a word, when a vowel follows them ; as review, convince, rejoyce, &c.

Rules of direction.

1. When a word begins with either a consonant or vowel, they are to be written, and the next letter following, if a consonant to be joyned thereto, as Art, all, ebb, stand, stray, &c.

2. When a Vowel comes in the middle of a word, it's never exprest, but write the Consonant following, in that vowels place, as—
midst dark night &c.

3. When

(3)

Rules of Direction.

3. When a word ends with a Vowel, makes only a tittle in that vowels place, as dy, why, go, gray, &c.

4. When two Vowels come together in a word, and both fully sounded, make a tittle in the first vowels place, and the consonant or consonants following in the latter vowels place, as Joel, jewel, lyon, voyage, &c.

5. In some words, Letters may be changed for others of like sound, are written shorter, viz. For Phillip, write

Pharisee—

Character —

5. In very long words, part may be omitted, as

For Circumlocution—*Circumlo.*

Transubstantiation—*Transub.*

Consubstantiate-ion--*Consub.*

7. In all words, omit all superfluous letters; as, adjourn

right

Chirurgion

&c.

The

(4)

The Letters Varied.

A.	very foul
Awe-full	Forward-nes
about	Forbear-ance
round about	G.
up and down	Great God
as it were	true God
as if he should say-	false god
B.	good-nes
But	H.
benigne	an hypocrite,al
belong	hypocrisie
C.	had, hadst
Come, combe.	How
a crittick-all	hinder
City	homogenal
D.	heterogeneal
Down	will have
E.	humble
Epistle	backward }
Eternal,ity,ize	& forward }
F.	hyperbole-ical
Full-ness	I.
a fool-nish	Innovate,ion
its a foolish thing	John, joyne
foul-nes	

Great

(5)

The Letters varied.

K.
Great King
many Kings
L.
Large--nes
many lords
Long, length
its full length
M.
Men
a multitude, or
multiplication }
a great multitude
a very great mul- }
titude }
many }
manifold } Errors
N.
a nicety, or nice,
a novelty
a great novelty
many novelties
O.
Often and often

P.
False Peace
full Peace
great Peace
counterfeit Peace
Put up
S.
Saint, sent
seeme
some
T.
That
Time
a long time
a short time
Tautology
V.
Its a Vanity
Vanity of Vanities
all is Vanity
down and Up
up-right
W.
Was, watch
well-will

will

(6)

The Letters varied.

will be	full Zeale, or
would to God	full of zeale
Excommunicat ^{ion}	Zion,tious,ation
Y.	true zeal; (tial)
You will say	false zeale
you will object	The zeal of thy
let your yea be yea	house hath eaten
Z.	me up

Rules of contraction or Abreviation.

1. When two words come together in a sentence, beginning with the same letter ; one short-hand Charracter, may stand for the first letter in both words, *viz.* without water whose [faith follow]

2. The word [in,] may be supplied with a made in the word next following, or going before it, *viz.* in God as in men &c. And the word into, supply with 2 if occasion be, as, into heaven into the world &c.

3. The syllable [ing] at the end of a word, when a vowel goes before it, supply with a sloping

Rules of Contraction or Abbreviation.

floping upwards, thus, praying And if a
 Consonant precede, join a thus dining
 shining &c. &c.

4. In sentences, where the words [or] and
 [and] come between two words of different
 signification, then the latter of these two
 words may be omitted, leaving a double
 distance between them and the words next
 following (for ease in reading) viz. high and
 low Priest or people

5. The word [and] supply with a . on
 the left side of the word before thus, love not
 the world &c.

6. The word [nothing] and [from] supply
 with a — thus, I will give nothing for
 it Its nothing to me I To
 depart from the Lord fly from
 temptation

7. The word [to], may be omitted in a
 sentence, joining the two words together
 which [to] interposeth, viz. Come to God.
 8. The

Rules of Contraction or abbreviation.

8. The word [under] supply with a *u* made under the word preceding, or following, as the sentence will best admit, *viz.* Come under Christs yolk.

Also the word [understand] supply with one or two, *To understand the Law of God*

9. The words [man & men] may be omitted, when joyned to an Adjective, thus, *A gracious man will act graciously.*

10. Two or three words will sometimes so happen in a sentence, that they commodiously may be joined together, as one Character, *viz.* *The Lord give Grace* — *God hath begun to do us good*

11. The last Syllable or two of long words, supply with a *e* or two, thus, *Commendable Continuance*

12. A *u* in *i* place, [will very well supply, *s*, or *sh*, or joyn them to the letter preceding, as *vanish* — *Admiration* — *And*

Rules of contraction or Abreviation.

And Generally for words ending in *s, st, sh,*
ch, [or any other letter, which if written make
 the word seem too long] make onely a in
 the vowels place preceding, *viz. fast least*
cost much such wanton Physical &c.

13. The words, [had, was, will,] may be
 supplied, by making the word following
 aslope to the right or left hand thus, *If he had*
gone I will give

14. As in words we leave out all needles
 letters, so in we leave out all needles
 especially in known sentences, *viz. The*
fear of the Lord is the beginning of wisdom

15. In well known sentences, you may
 only make a of each remarkable word,
 joyning them commodiously, as one Character,
viz. God was in Christ, reconciling the world to
himself The peace of God which
passeth understanding The Kingdom of
Heaven

Rules of contraction.

16. Some sentences of five or six words, may be [sufficiently] written with two Characters, placing them according to the sense of some material word therein, *Be it far from God.*

General observations.

The Abridgments used in this Art, are not to be thought strange or uncouth, inasmuch as in all Languages they write not as they pronounce, neither do we in *English*, viz. *Chirurgion*, *Daughter*, *Debt*, &c. Onely there is this difference, we usually in other Hands write more then is pronounced, but in short hand [according to its name] we write less

Remember, it is of exceeding great use in reading, what you write, to keep the of a between every sentence. And to begin a new every five or six if conveniently it may be

One consonant may frequently be joyned to another (though a vowel intervene) provided it be made in the vowels place, hereby a word seems the shorter.

These



These Characters annexed to the following Table of Words are not intended so much for matter of memory, as to be an example, how to write the same words or other most conveniently, according to the Alphabet and the Rules aforegoing

The Letters joyned.

A ttach ———	Arithmetick, all
am ———	Amiable, nes —
acquaint-ance -	Animadvert, ion
a man, amen —	Althings ———
act, axe, ask —	ambiguous, nes
again--ft ———	Antipodes ———
advance--ment--	Apoplexy ———
advantage-ous-nes	Apothecary ———
Abstain ———	Among -ft ———
Abstinence ———	Amos, almost —
Alwaies ———	Abound, ance--
Affect-ion ———	Affront- ———
After-ward ———	Above ———
Advertise-ment	Appointment ---
apprehend, tion	Appurtenance --
Admire, able —	Authority ———
	Autho-

The Letters joyued.

Authoritative --

Abrupt, nes---

Adultery---

the woman ta-
ken in adultery

Amuse---

as much -as---

Baptise, sme---

Baptismal---

Base, bast---

barber, y, rism, ous

Blaze---

Blameworthy --

BlaspHEME, ous-

Backward-nes --

Beatific-all ---

Beautifie ---

Beelzebub---

beloved brethren--

break, breach---

Benefit ---

beneficial, nes-

Between---

false brethren

Before---

Behinde ---

{ Besides -

{ the business---

Beatitude---

Beautifie---

Beseech---

By and by ---

Bishop, rick---

Both---

Blot out---

boast, a bow-

bow down---

Bush---

Busie, nes---

Bulrush---

Burthen -some --

Chance-llour

Change-able ---

cancell ---

Call, coll ---

charity, able, nefs

Challenge---

Clean-nefs---

center, centurion--

Cleave

The Letters joyned.

cleave, cleft —	Convent, icle —
Creation —	Connive —
new-creature —	Convenient —
Certain —	Convince —
a certain thing —	Courteous, nes
Child, ren —	Courtesie —
Children of God —	Consanguinity
Criminal, nes	Cut through —
Concomitant —	Cure able —
Cloud —	Curse-d-nes —
Conjugall, nes	Custom-ary-nes
Clogge —	Church of God
Course { nes —	Christ's church
Corr — { —	Chew, chuse —
Confess —	Curious-nes —
Conjunction —	Curiosity —
Condemn —	Damnable, ation
Contemporary —	Deliver-ance
Confound —	destroy destruction
Complement-all	deep { depths of }
Counterfeit —	the Sea }
compare, able, ifon	depths beneath
Courtier —	depart away
Corrupt, ible, ion	despair age —
Covet, ous, nes	death, deadnes
	default

The Letters joyned.

default	Effect	ual, nes
Downfall	Enter-tain-ment	
Disease	Even	nes
Diocess-an	uneven-nes	
distinct	guish	for ever & ever
Disturb-ance	Enterprize	
dish (dis)	Exercise	
did the Lord	Episcopall	
the Lord didde	Episcopacy, parian	
Divel-	Efficacy-ous-nes	
Diabolical	Eclipse	tick
Doore (dure)	Edifie	
dumb & deafe	Edification	
	Edict	
Exalt, ing, ation	Emminent, ence	
Eat up	Supereminent	
eat out through	Excel, lent, ly	
Equal equity	Exorcist	
Exhaust ing	Exonerate	
Evangelize, list	Educate-ion-ing	
Evangelicall	Enumerate, ion	
East		
Ebb & flow	Faith full-nes	
Ecclesiastick, all	from faith to faith	
Elect ion	Farewel	

The Letters joyned.

fast, faster & faister

Face to face —

Fall, false —

Fall away —

Pharisee, s —

Pharisaicall —

Falsifie —

fallacy, ous, nes

Fierce, nes —

flesh { & blood }

{ & spirit }

Felicity —

Fear God —

Filial love —

Friendship —

force, ible, nes

found, ament, ation

froward-nes —

forasmuch-as —

Forewarn —

From —

fulfil filfull —

Found-ation —

Fundament-al.

Guage gay —

Gain, ful, nes —

Gather together

Grace, ious, nes

grace for grace-

Great, est —

very great —

a great deal —

grief, grieve —

Greece, ian —

geographer, phy

Guilt less —

Double guilt —

Give, gift —

a double gift —

Give back —

give and forgive

Gross —

{ forwards —

{ backwards —

go { behinde —

{ upwards —

{ downwards

The Letters joyned.

Co aside ———	It is, so ———
Glory, ous, nes	If so, be ———
Glorifie, cation	Imminent ———
hand in hand —	Intellect-uall-nes--
Habit, ual, nes	Intelligent, ence
Harp ———	Intelligible —
Heath, en ———	incest, uous, nes
Hence forward	Imitate, itation
Heterodox --	Judge, ment -
History, ical —	Jew, ish ———
Holy, nes ———	just, ifie, cation
holy, holy, holy	Immunity ———
holy Lord God	Kalender ———
hope, ful, nes —	Kind, nes ———
ful hope, ful of hope	Kindred ———
Horroure ———	Kins, folk, men
house, hold, stuff	Kingdoms of this
Home ward —	World ———
Husband -——	King { of kings
Hubbub ———	{ over kin.
Interest ———	Kurtain ———
Indeed ———	Lay, law, last —
I, or is ———	Laugh, ter ———

Landmark —

Latitud, inarians

Labyrinth —

Lesse, least —

Left —

Lieutenant —

let up, down —

let up and down

{ down and up

{ through —

Levit, ical —

Limit —

ly, list, lesnes —

Lift up —

Love God —

love of God which

passeth knowledge

dit. understanding

The Lord Christ --

the Lord Jesus Ch.

Lord Lord --

Lord of lords --

Love, lines —

Lust of the flesh --

Majesty, ical —

Master, ship —

Many men —

{ so many men, so }

{ many minds ---- }

{ things

{ texts —

{ times —

March, ant, able-

Malignant —

Malediction —

Marriage —

Matrimony —

Mathematicks, all-

Memorandum --

Memorial —

Empty, nes —

tempt, ing, ation

temple of the Lord

Mercy, les —

Meditate, ion —

Mediate, or, ship

Mystery, ous, nes

many mysteries

Implicit —

Mind, less, nes

Minister ial —

The Letters joyned.

Ministration—	Nominate, ion
Impotent ———	nose, noy some, ness
Mortal, ity ———	Nourish, ment—
More and more—	North, ern—
moist, nes, ure—	Nutrimēt, all
muse, ical, nes	Nuyſance—
Much must—	Ocean ———
much, more—	Once for all —
very much—	—— and again
Enchant ———	Over and above
Entrance ———	—— and over
Enhance ———	Occaſion, all—
a new name —	from One end }
Near, er ———	to another — }
naucious, nes—	One in another
Enemy, enmity	One joined to }
Necess, ary, ity	another — }
Neither ———	One above another
one end ———	one by one —
from end to end	One another —
interſear ———	One behind — }
Inſinuate, ion—	another — }
Now, new, nes	One before — }
No man ———	another — }
Nothing ———	obſerve, able, ation

The Letters joyued.

Omniscient,ence	Perjury
Omnipotent,ence	peace of conscience
Oblivion,ous	Personage,ate
Obliterate	Perswade,tion
Object,ion	Preach,er
Obvious,nes	Priest,pres
hospitall,ity	Perish,able
Our,hour	Parish,ioner
Ought out	Perpetuall,nes
	Perpetuity
Pray,er	Permanent
Praise-worthy	a peaceable man
pass,passaway	Pensive,nes
Passage	Penitent,ence
Pair	Participate,ion
Pace,ify	Peculiar,nes,ly,ity
Pause	Prerogative
Patent	Præposterous,nes
Patient,ence	Particularity
Passion,ate	Perturbation
Partial,nes	Pretermit
Patriarch,all	Perpendicular
Practise,ical,nes	the peace of God
Plenipotentiary	which passeth
Pœdagogues	understanding

The Letters joyned.

Pent, up ———	quantity, quality
Priveledge, ious	Qualifie, cation
Prince, ipal--	Quarrel, some -
Philosophy, -cal	Queen, quench-
Pinch ———	quare, question
pity, piety, pious	out of question
Policy, tick ———	besides the question
Propense, nes ———	Quintessence —
Propension ———	
Prolix, nes ———	Ray } rashness
Propitiate, tion	raw } ———
Proud, prop, - }	Rest, les, nes —
profs, prof -- }	Reward, rereward-
Propitiatory —	reach, wretched, nes
Proper, prosper	Rendevouz —
Propriety, tor	Reject, ion ———
Potent --	Regard ———
Propose, ition --	Reconcile ———
Pure, purge ———	irreconcilable --
Put { down ———	Rejoyce, record
Put { away --	Reprove, reproach-
out ———	Recede ———
Prudent, ial —	Hermophradite-
Purchase ———	Recant, recount
Purpose ———	Resident, ence
	resolve, resolut, ion

Re-

The Letters joyned.

Reprobate, ion—

Rise-up ———

Rue, rush ———

Sabbatism, arian ———

Stand ———

Sharp ———

Salveable ———

double salvation—}

upon salvation—}

Savage, salvage—

Search ———

spirit, ual, nes —

Strive ———

Simply, city —

Sin { against God—

Sin { against Gods—

goodnesse ———

on every side —

on this side & }

on that ——— }

on both sides —

sincere-nes ———

Silent, silence —

Short-hand —

the South ———

A story, false story—

a true story ———

strong, strength—

Soul, dier of }

——-Christ— }

Sollicit, ation—

Something ———

Such ———

Slew, sluice ———

super, fluous, nes

Superfluity —

Subject, ion —

Subservient —

Superlative —

Surreptitious —

Submit, submissive

Sustain, sustentation

substance, ial, nes

Suspicion ———

Suspension ———

Take, mistake

Talk, ative, nes

Teach-er ———

Testifie cation

Testimony, al—

Tem-

The Letters joyned.

Temporary —	a vain { man —
contemporaneous —	thing —
Twice —	vanity of vanities—
Tribute, ary —	vanity & vexation
Tribulation —	Upbraide —
Tribunal —	Very, ly —
Time after time	Verifie —
trouble, som, nes	Verse, ifie —
Top —	verily, verily —
To come —	Veracity —
Torment, or —	Understand, }
To be —	—stood, ing }
Tumult, uous, nes	Utter, ance —
Tumultuary —	Vex { ation —
Tumble, down —	atious —
{ away —	Vivifie —
Turn { back —	Visit, ant —
{ behinde —	Ultimate end —
{ aside —	union, onion —
true { trust —	unity in Trinity
truth { ees —	Trinity in unity
Turbulent —	a Vow —
Touch, stone —	a voice behind thee
	Vomit —
Usage —	Vociferous —

Warfare

The Letters joined.

Warfare —————
 wayfaring, man —————
 way, waſt —————
 wayward, nes —————
 Welfare —————
 Welwiſher —————
 We, Weſt, erne —————
 Wife } a wife —————
 Wife } a wife wife —————
 wiſely, wiſdom —————
 Within, out —————
 Wizard —————
 World, hurld —————
 Word, work —————
 Workmanſhip —————
 Worſhipper —————
 Wonder, ful, nes —————
 Wood; would —————
 Wombe, woman —————

Exhaust —————
 Exaſperate —————
 Example of Chriſt —————
 Exemplification —————
 many Texts —————
 Examine, ing, ation —————

Yea { and nay ———
 { and amen ———
 yeſterday, & to day ———
 & the ſame for ever ———

zeal with knowledge ———
 zeal & knowledge ———
 Zeale without ———
 — knowledge ———
 Science ſo called ———
 falſely ſo called ———

The names of the Books of the Bible.

<i>The old Testament</i>	{ Solomons song
Genesis-----	or Canticles
Exodus-----	Isaiah-----
Leviticus-----	Jeremiah-----
Numbers-----	Lamentations
Deutrenomy-----	Ezekiel-----
Joshua-----	Daniel-----
Judges-----	Hosea-----
Ruth-----	Joel-----
1. { Samuel-----	Amos-----
2. {	Obadiah-----
1. { Kings-----	Micah-----
2. {	Nahum-----
1. { Chronicles	Habbakuk-----
2. {	Zephaniah-----
The prayer of--	Haggai-----
Manasseh-----	Zachariah-----
Ezra-----	Malachy-----
Nehemiah-----	<i>Apocrypha.</i>
Esther-----	
Job-----	
Pfalmes-----	1 } Esdras-----
Proverbs-----	2 }
Ecclesiastes-----	Tobit-----

*The names of the Books of the Apocrypha
and New Testament.*

the rest of Ester

Wisdom ———

Ecclesiasticus ———

Baruch ———

the song of the

3 children }

the story of Su

Susanna ———

Bell and the

Dragon ———

1 { Machabees

2 {

New Testament.

Matthew ———

Mark ———

Luke ———

John ———

Acts of the—}

Apostles—}

Romanes ———

1 {

2 { Corinthians

Galathians ———

Ephefians ———

Phillppians ———

1 {

2 { Theffalonian.

1 {

2 { Timothy ———

Titus ———

Philemon ———

James ———

1 {

2 { Peter ———

1 {

2 { John ———

3 {

Jude ———

Revelation or }

Apocalips }

Heirotglyphic, or Symbolical Characters.

An heart	peirc'd at the heart
open heart	examine your hea.
a heart within	a large Heart
compass—	Compass, or a pair
a heart, set upon	of compasses
the World	an instrument
a heart above	a sepulcher
the World	an open sepulcher
joyn'd to the world	a Tent
glued to the world	compass their tents
link't to the world	Christ, cross
seperate from wor.	the cross of Christ
a double heart	the world
a heart and a heart	round world
a crooked heart	wide world
a drooping heart	world without end
the world got in-	through the world
to the Heart	quite through, &c.
a heart lifted up	there's nothing in
a broken heart	the world
a heart peirc'd	From one end of
through, or peirc.	the world to a
through the hea.	nother

*More may be added according to any onrs
accasion and fancy.*

Alphabetical Characters.

circle, circum,
a round circle
Doctrine-all-d
Diameter-trical

Hieroglyphic-all
Jesus, Lord Jesus-
Jesus Ct. the Lord
the Lord Jesus Ct.

Magistrate

Prophet-icall-ness

Religion-ous

subject

trance

Ubiquitary

downward

upward

forward

along

et cætera

Names

Names of Men.

Abraham —	Moses —
Isaac, Jacob —	Miriam —
Alexander —	Barnabas —
Artaxerxes —	Bartholmew —
Archelaus —	Israel, ite, itish —
Abimelec —	Constantine —
Nathan, iel —	Philanthropos —
Aminadab —	Emanuel —
Adonibeseck —	Dioclesian —
Abfolon —	Nichodemus —
Achitophel —	Nicholas, itans —
Nebucadnezer —	Abednego —
Nebuchadonofor —	Eliezer —
Eleazar —	Belshazar —
Mephibosheth —	Belteshazar —
Methuselah —	Ahasuerus —
Melchisedeck —	Darius —
Jonadab —	Mordecai —
Jonathan —	Solomon —
Isbosheth —	Rehoboam —

Names

